

How to use this form

This form is to capture donor details for any cash donations you receive (tax deductible or otherwise), for your fundraiser. You will need to complete and promptly return this to Cancer Council NSW for receipts to be issued and to comply with the Charitable Fundraising Regulation 2021 and Charitable Fundraising Act 1991.

Please return to: **Cancer Council NSW, PO Box 816, Potts Point NSW 1335**, or scan and email to events@nswcc.org.au

If you need any assistance completing this form, please call our support team on **1300 65 65 85**.

Guidelines

- Please fill out all fields in this form in clear BLOCK LETTERS. Receipts cannot be distributed if fields are incomplete.
- If a donation was made online or via credit card donation slip, please DO NOT fill in the details below as a receipt will be issued automatically.
- If cash donations are collected, the law requires that receipts are issued to all donors. You will need to:
 - count the donation in front of the donor; and
 - note their name, contact details, and amount donated on this Receipt Summary Sheet
- Only donations of \$2 or more, where no goods or services were received in exchange, are eligible to receive tax deductions. Please refer to the fundraising guidelines for further detail.
- To reduce our carbon footprint and save on postage costs, we issue all receipts digitally via email. Please indicate if a posted receipt is required.

Host/Fundraiser Information

First Name	<input type="text"/>	Surname	<input type="text"/>
Contact number	<input type="text"/>	Email	<input type="text"/>
<input type="checkbox"/> * I confirm I have read and agree to the privacy collection statement on page 2 of this form.			
Supporter ID/Deposit slip number	<input type="text"/>	Event name	<input type="text"/>
Total amount of cash/offline funds raised	<input type="text"/>		
How were the funds transferred to Cancer Council NSW?	<input type="checkbox"/> Cheque Bank <input type="checkbox"/> Deposit <input type="checkbox"/> BPAY <input type="checkbox"/> Other	<input type="text"/>	
What date was the deposit made?	<input type="text"/>		

Receipt 1

<input type="checkbox"/> Individual <input type="checkbox"/> Donation on behalf of organisation			
Donation date	<input type="text"/>	Donation amount	<input type="text"/>
		Method:	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Money Order
Full Name	<input type="text"/>	Organisation (if applicable)	<input type="text"/>
Contact Number	<input type="text"/>	Email Address	<input type="text"/>
Address <input type="text"/>			
City	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
<input type="checkbox"/> * Cash donation amount has been verified by donor and fundraiser <input type="checkbox"/> This donation is tax deductible			
<input type="checkbox"/> * I confirm I have read and agree to the privacy collection statement on page 2 of this form.			
<input type="checkbox"/> Please do not contact me about Cancer Council events			
To help save on postage costs and reduce our carbon footprint, a digital receipt will be emailed to you			<input type="checkbox"/> Please post me a receipt instead

Receipt 2

<input type="checkbox"/> Individual <input type="checkbox"/> Donation on behalf of organisation			
Donation date	<input type="text"/>	Donation amount	<input type="text"/>
		Method:	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Money Order
Full Name	<input type="text"/>	Organisation (if applicable)	<input type="text"/>
Contact Number	<input type="text"/>	Email Address	<input type="text"/>
Address <input type="text"/>			
City	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
<input type="checkbox"/> * Cash donation amount has been verified by donor and fundraiser <input type="checkbox"/> This donation is tax deductible			
<input type="checkbox"/> * I confirm I have read and agree to the privacy collection statement on page 2 of this form.			
<input type="checkbox"/> Please do not contact me about Cancer Council events			
To help save on postage costs and reduce our carbon footprint, a digital receipt will be emailed to you			<input type="checkbox"/> Please post me a receipt instead

Receipt 3

☐ Individual
 ☐ Donation on behalf of organisation

Donation date
 Donation amount
 Method: ☐ Cash ☐ Cheque ☐ Money Order

Full Name
 Organisation (if applicable)

Contact Number
 Email Address

Address

City
 State
 Postcode

☐ * Cash donation amount has been verified by donor and fundraiser
 ☐ This donation is tax deductible

☐ * I confirm I have read and agree to the privacy collection statement on page 2 of this form.

☐ Please do not contact me about Cancer Council events

To help save on postage costs and reduce our carbon footprint, a digital receipt will be emailed to you
☐ Please post me a receipt instead

Receipt 4

☐ Individual
 ☐ Donation on behalf of organisation

Donation date
 Donation amount
 Method: ☐ Cash ☐ Cheque ☐ Money Order

Full Name
 Organisation (if applicable)

Contact Number
 Email Address

Address

City
 State
 Postcode

☐ * Cash donation amount has been verified by donor and fundraiser
 ☐ This donation is tax deductible

☐ * I confirm I have read and agree to the privacy collection statement on page 2 of this form.

☐ Please do not contact me about Cancer Council events

To help save on postage costs and reduce our carbon footprint, a digital receipt will be emailed to you
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Receipt 5

☐ Individual
 ☐ Donation on behalf of organisation

Donation date
 Donation amount
 Method: ☐ Cash ☐ Cheque ☐ Money Order

Full Name
 Organisation (if applicable)

Contact Number
 Email Address

Address

City
 State
 Postcode

☐ * Cash donation amount has been verified by donor and fundraiser
 ☐ This donation is tax deductible

☐ * I confirm I have read and agree to the privacy collection statement on page 2 of this form.

☐ Please do not contact me about Cancer Council events

To help save on postage costs and reduce our carbon footprint, a digital receipt will be emailed to you
☐ Please post me a receipt instead

Receipt 6

☐ Individual
 ☐ Donation on behalf of organisation

Donation date
 Donation amount
 Method: ☐ Cash ☐ Cheque ☐ Money Order

Full Name
 Organisation (if applicable)

Contact Number
 Email Address

Address

City
 State
 Postcode

☐ * Cash donation amount has been verified by donor and fundraiser
 ☐ This donation is tax deductible

☐ * I confirm I have read and agree to the privacy collection statement on page 2 of this form.

☐ Please do not contact me about Cancer Council events

To help save on postage costs and reduce our carbon footprint, a digital receipt will be emailed to you
☐ Please post me a receipt instead

Privacy Collection Statement

Cancer Council is collecting your information as required by law for fundraising purposes, and to keep you informed about programs and activities that may interest you. If you are a Fundraiser and do not provide your information, then Cancer Council will be unable to identify the funds you have raised and issue the receipts required by law. If you are a donor and do not provide your information, Cancer Council will be unable to provide you with a receipt for your donation. We may provide your information to third party service providers like cloud storage providers (who may be overseas), or where we participate in data collectives. You can contact us on 1300 780 113 to access your information or unsubscribe from marketing communications. For more information on how we handle your personal information, see www.cancercouncil.com.au/privacy or call us on **1300 780 113**.